

Santa Cruz Shoestring Players
Board Meeting
1/9/24 at 6pm in the CPAC office

Present:

Marcy Miller	Ray Hebert	Jeff Webster	Marie Valade
Regina Ford	Susan Voorhees	Chad Eggen	
Kara Reynolds	Anne Butman	Janet Gerdes	

Absent: Claire Corlett

Meeting began at 6:01pm.

JANET moved to approve minutes from December meeting. MARIE seconded. APPROVED.

Next Meeting: 2/13/24 at 6pm at CPAC

Officer Reports

Treasurer's report was emailed by RAY.

Treasurer's Report 12/1/23 – 12/ 31/23

Beginning Balance	\$32,155.38
Withdrawals – Lucky Stiff License	\$3717.90
OGP Travel Stipend (John Reimann cashed)	\$125.00
Ending Balance	\$28312.48

Current Show Update

Earnest is 5 rehearsals from Tech Week! MARCY has a radio spot on 1/24. The newspaper is going to run a story on the production.

New Business:

1. Lucky Stiff budget approval & audition updates

Auditions for Lucky Stiff will be held January 29 & 30, with callbacks potentially held on January 31.

Proposed budget:

Lucky Stiff Budget			
Royalties/Rental	Royalty @ \$335/perf	\$2,345.00	
	Rental	\$900.00	
	Security Fee	\$400.00	(refundable)
	Shipping (to and from)	\$100.00	
Sets	Set Materials	\$1,000.00	
Costumes	Costume Materials	\$700.00	
	Wigs/Makeup	\$400.00	
Props	Prop Materials	\$800.00	
Lights	Lighting Materials (gels, etc.)	\$250.00	
Printing	Posters, etc.	\$300.00	
	Scripts/Scores	\$200.00	
Musicians	Piano (rehearsal/perf)	\$599.00	
	Keyboard 2 (Kevin)	\$500.00	
	Woodwind	\$500.00	
	Bass	\$500.00	
	Percussion	\$500.00	
Advertising	Print	\$600.00	
	Online	\$600.00	
Opening Reception	Food/Beverage	\$250.00	
TOTAL		\$11,444.00	
	Refunded Security Fee	(\$400.00)	
GRAND TOTAL		\$11,044.00	

JANET moved to approve the budget. MARIE seconded. APPROVED

2. CPAC Update, presented by MARCY

- Theatre floor painted - touch up with paint from Ace Hardware, BEN INT Flat Black. We should plan on touching up after Earnest strike if needed.
- Will need to begin purchasing some mics, to include mics for darker skin colors - Steve estimates \$300/piece, and CPAC would go 50/50 with Shoestring. We discussed reassessing our mic needs after Earnest, and will ask Steve for recommendations.
- Scheduling: It is very important that Chris receives rehearsal schedules and any updates along the way, even if a rehearsal is moved or cancelled that same day, so that he can update the calendar with the county. We decided that it would be the responsibility of the director to provide the initial rehearsal schedule to Chris, and the stage manager's job to report changes to Chris.
- The county would prefer that all flats be stored in the upright storage area and not against the walls. To accommodate this, we may need to build or buy more racks.

- There have been increasing reports of asylum seekers in the area of CPAC. Please ensure that all doors are locked when leaving the property, and be careful about propping doors open.
- Trash cans - since the facility isn't used daily, any food garbage should be disposed of directly into the dumpster or carried out. There have been increased pests/rodents seen in the facility

Old Business:

Subcommittee Updates:

- Communications

JEFF agreed to get the new website login information from MJ. MARIE volunteered to ask her son to build the new website for us, which we will then maintain. UPDATE: Aaron Valade has agreed to build the website. CHAD agreed to be our new webmaster once the site is up. We discussed the possibility of the board secretary being responsible for sending the newsletter to members, with members of the board taking turns writing the newsletter.

- Processes & Procedures

JANET reported that board members are eligible to serve three 3-year terms. We need 2 people to apply for board membership this year. Possible people to invite were discussed. We discussed the option of having more virtual meetings, if in-person meeting attendance was a barrier to some people serving on the board.

- Play Reading

KARA provided an update on the current status of the '24-'25 season.

Summer: The Viewing Room, directed by Chad Eggen

Fall: Undecided show, directed by Pat Timm UPDATE: Pat is not interested in directing George Washington's Teeth, and has asked the committee to consider the female version of The Odd Couple.

Winter: Spider's Web, directed by Regina Ford (pending approval from the play reading committee)

Spring: Mamma Mia!, directed by Marcy Miller (pending approval from the play reading committee)

Taco Fest & Annual Meeting: May 14 6pm

CHAD will head up this committee. He plans to ask Paul White to help with ordering food again, and CLAIRE to help with decor.

Shoestring Readers/Shoestring Kids:

Shoestring Readers - Mondays from 11-12:30 in the dance studio, starting in February.

- Shoestring Kids - Lion King Jr - June 17 - 28 - volunteers needed. Fingerprint Clearance Cards for Shoestring Kids volunteers - about \$100/individual - good for 6 years. We discussed who would be required to have a card—anyone who is ever alone with the kids? Who pays for it? MARCY agreed to talk to Chris about the possibility of CPAC paying for the card.
- Logo approval
#1 for the Readers logo was chosen, and #2 for the Kids logo.

Data entry: KARA requested help with entering the show data in the membership database to track them for the Shoestring Awards. ANNE and JEFF both agreed to help. UPDATE: They are already done!

Meeting adjourned: 7:41pm