

Santa Cruz Shoestring Players  
Board Meeting  
10/8/24 at 6:00pm in the CPAC office

Present:

Marcy Miller	Ray Hebert	Jeff Webster	Don Scarlett
Regina Ford	Chad Eggen	Marie Valade	Diana Ouradnik
Kara Reynolds	Anne Butman	Janet Gerdes	

Absent: Claire Corlett, Susan Voorhees

Meeting began at 6:00pm. JANET moved to approve minutes from September meeting. REGINA seconded. APPROVED.

Next Meeting: 11/12/24 at 6pm at CPAC

Officer Reports

Secretary's report was presented by KARA. We had no new members added between the last meeting and now.

Treasurer's report was presented by RAY.  
Treasurer's Report 09/1/24 – 09/30/24

Beginning Balance	\$27,608.95
Deposits:	
Sold Coffin	\$50.00
Withdrawals:	
Sitebuilder	\$25.45
Viewing Room Photos	\$100.00
Desk and Table for SW	\$100.00
SW Set	\$1021.55
Ending Balance	\$26,411.95

CPAC Foundation report was made by REGINA. An article about Spider's Web was included in the recent CPAC newsletter.

Show Updates

REGINA reported that Spider's Web is going well. DON will write an article about the show for the newspaper.

MARCY provided an update for Into the Woods. She and MARIE were very pleased with audition turnout. 38 people auditioned, and 24 were cast. They are still looking for crew members, specifically props, set, stage manager, and costume help. We discussed asking CPAC to advertise for crew positions among their volunteers. The ITW budget was presented. JANET moved to approve it. MARIE seconded. APPROVED.

Item	Cost	Notes
Royalty/Script/Music Tracks Total	\$6,720.00	
Production Royalties (8 performances @\$410)	\$3,280.00	
Rental (librettos, scores, 4 months)	\$1,700.00	Upon review of the invoice, we did not receive our AACT discount for the rental. Marcy will be contacting MTI (again) to get this changed. Hopefully, we will get a credit to our account.
Security Fee	\$400.00	This is refunded when all the materials are returned.
MTI Player (rehearsal & performance tracks)	\$770.00	
Shipping/handling/tax	\$370.00	
Return shipping	\$200.00	
Set Construction Total	\$2,700.00	
backdrop	\$1,200.00	We don't have a formal set design yet, so funds may be allocated differently. We may end up going very minimalist which would cut this amount drastically.
Vignettes, Gypsy caravan, Rapunzel tower, Cinderella Tree	\$400.00	
linoleum floor cover (painted like ground)	\$400.00	
misc. tree trunk cutouts, platforms, ramps	\$500.00	
paint	\$200.00	
Props/Set Dressing	\$800.00	includes green stuff, camo coverings, plants for set
Costumes	\$900.00	24+ fairy tale costumes (including Milky White, Wolf, ball gowns, etc.)
Makeup & Hair	\$300.00	
Playbill/der (Program)	\$75.00	
CPAC Printing	\$300.00	
Other Printing/Binding	\$125.00	
Publicity/Advertising/Road Signs/Business Cards	\$1,500.00	
Opening Night Refreshments	\$300.00	
Lobby Display (photos, etc.)	\$50.00	
Cast Party	\$200.00	24 actors + crew
Photographer	\$150.00	headshots & production photos
1 musician (piano rehearsal accompanist)	\$350.00	needs to be approved by Board
CPAC Tech Director (Steve Schmidt)	\$1,000.00	BOARD EXPENSE (not reimbursed)
Starving Actor Fund (6-7?) @ \$125	\$875.00	BOARD EXPENSE (not reimbursed)
<b>Total</b>	<b>\$16,345.00</b>	
	-\$400.00	Security Deposit refund
<b>Grand Total</b>	<b>\$15,945.00</b>	
Possible 9th Performance Royalties	\$410.00	

#### New Business:

We discussed the possibility of creating a stipend for a show producer. More discussion is needed. With regards to the difficulty in finding crew members, we discussed contacting everyone who has filled out our membership survey (focusing on people who have been members for a long time) and updating their areas of interest if necessary.

We were reminded that food cannot be thrown away in the set shop trash cans. The county said we were not able to get a shipping container to serve as extra storage. We need some kind of storage solution, as we are outgrowing the storage room we currently have.

We revisited the payment for rehearsal pianists. In the past, we have paid pianists with other band members for their performances, between \$500-\$599 each. For Into the Woods, we're using tracks for performances, but we still need a pianist for rehearsals. We settled on paying the rehearsal pianist \$350 if they play at rehearsals but not at performances. JEFF moved to approve. MARIE seconded. APPROVED.

To help with materials, including scripts, MARCY purchased a spiral binder, which will stay in the CPAC office. MARIE moved to approve the purchase. JEFF seconded. APPROVED.

RAY explained that our flats, which are used for the majority of our sets, need to be resurfaced. The cost of materials (including refreshments for the crew that takes charge of the resurface task) will be \$500. JANET moved to approve. MARIE seconded. APPROVED.

After some discussion, we decided not to participate in the Sahuarita Spooktacular event. We will focus on participating in the next town event, Winterfest, instead. Winterfest will be held Dec. 7 from 3-8pm at the Sahuarita Town Hall complex. KARA looked up some additional details about the event. It features a light parade, that we could make a float for. There is also a holiday vendor market, advertised as a place to get holiday gifts. Would it be possible to have Shoestring merch by then? Or a way to sell gift certificates for tickets at CPAC? **Registration for the parade ends 11/24/24; registration for marketplace vendors ends 11/24/24 and requires a \$30 permit.**

REGINA suggested Matilda or 101 Dalmatians for the kids' camp show. She and CLAIRE need to decide on a show and submit it to Chris by the end of October.

MARIE informed us that Elizabeth Wells is interested in becoming certified as an intimacy coordinator, and working with us on Into the Woods and future shows where an intimacy coordinator might be necessary. This was enthusiastically received by all.

#### Subcommittee Updates:

- Play Reading

We have several directors who have thrown their hats into the ring for the '25-'26 season: Ron Heiss: has submitted two plays he wrote, both of which were published, though the rights have reverted to him. The first, Welcome Home, Stranger was not approved by the PRC. The second, Illegal Contact, is pending approval. If not approved, we will consider asking Ron to direct a show from our Already Approved list.

Mike Manolakes: has submitted Picasso at the Lapin Agile, by Steve Martin. We are holding a table read with the PRC and board on 10/19 at 1pm in the CPAC office.

Kevin Hansen: has submitted The Fantasticks. Pending Approval.

Marcy Miller: originally submitted The Music Man and Mamma Mia!, but in light of Kevin proposing a musical, has offered to direct Arsenic and Old Lace instead. Shoestring put this play on during the 2012-2013 season.

Susan Voorhees: offered to direct Cash On Delivery or George Washington's Teeth.

Chad Eggen: expressed interest in directing Unnecessary Farce.

Claire Corlett Brown: submitted an original musical, Office Party. Pending Approval.

MARCY will check on licenses now for Music Man, Mamma Mia, and The Fantasticks.

JANET moved to adjourn. DIANA seconded. APPROVED.

Meeting adjourned: 7:46pm